



Kate Pritchard
Clerk of the Parish Council

E-mail: clerk@elfordparish.co.uk

Clerk's Report

a) Highways

- Raised the dropped kerb on Church Road, reference: **4434577**
- Reference **4407372**, the blocked drains in The Beck report has been updated to "enquiry is ongoing"
- Reference **4407383**, the blocked drains on Church Road has been updated to "enquiry is ongoing"
- Reference **4407394**, the pot holes on The Shrubbery has been updated to "enquiry is ongoing"
- Double yellow lines requested for The Square at the junction of Church Road reference: **32855**

b) Correspondence

- Raised the broken stile on PROW8 to Staffordshire County Council, reference: **250317421**
- A resident sent a request for the new report it tool for Staffs County Council
- Notification of Enforcement Appeal -25/00003/ENF was sent to the Council 19th March

c) Administration

- Insurance was renewed on 20th March for 3 years. Renewal date 26th March 2028

d) Audit

- The Internal Audit took place Wednesday 9th April

e) Gov.uk transition

- The new website to be soft launched Thursday 8th May along with gov.uk email for Clerk and all Councillors

Please see Activity Tracker attached for further information.